GEM COUNTY FIRE DISTRICT #2 BOARD MEETING

MINUTES
JULY 8, 2026, 7 pm - SWEET FIRE STATION

GEM FIRE DISTRICT #2 - BOARD MEETING

1) The meeting was called to order at 7:00 pm by Harvey Church.

   In Attendance: Bev Martin, Harvey Church, Kim Zemaitis, Matt Weston, Jennifer Weston, Poppy Darby, Jim Anderson, Myra Church, Kristen Seitz, Sheb Church, Patrick Cowan, and Sharon Pratt

2) (Action) Approve meeting minutes for May and June 2026
   Harvey motions to accept the May 2026 minutes as written. Kim seconds. All in favor.

   June 2026 minutes. Motion, Bev, Poppi will continue to be paid to the June and July until the August meeting. Kim second the motion. Motion, Bev to accept the June 2026 minutes with the amendment. Kim seconds. All in favor.

   June 2026 Budget Workshop minutes. Motion to approve the minutes by Bev. Kim seconds. All in favor.

3) COMMISSIONER REPORT: Chairman Harvey Church
   No issues

4) COMMISSIONER REPORT: Bev Martin
   No issues

5) COMMISSIONER REPORT: Kim Zemaitis
   No issues

6) FIRE CHIEF REPORT: Matt Weston for the Fire Chief
   8 medical 5 fire calls

7) Sign subscriber agreements as received
   4 subscriber agreements received. Signed and approved.
   Subscribers who have not opted in have been sent an agreement for their information.
   Bev is working with Amanda Keaveny from McCall regarding annexation for fire services.

8) (Action) Pay Bills & Approve expenses as needed

Bills paid: Check Number 3548 $155.68 Republic Services, Check Number 3549 $552.21 Bills Fuels, Check number 3550 $846.08 Communications Northwest, Check Number 3551 Poppy Darby $225, Check Number 3552 $225 Patrick Cowan, Check 3561 $693 White Peterson.

Motion to pay the bills by Bev. Kim seconds. All in favor.

Motion to keep Poppi on payroll until August meeting, Bev. Kim seconds. All in favor.

9) (Action) Finalize draft 2026-27 Budget for publication
Discussion ensued regarding budget process, to include Crown Point repairs and reimbursement. Discussion ensued regarding money in the savings account and how much of the savings account money would be used in the proposed budget for 2026-27. Discussion ensued regarding the LGIP account and how to realize or capture the donations that have been received from donors in previous years. The decision was to continue to operate as we have, however, to go over the LGIP account and determine a course going forward in order to realize donations received by the department.
Bev motions to publish the budget per the workshop and have the Secretary/Treasurer review the unrealized donations. Kim so moves to continue pay Poppi until the August meeting, determine the course for the unrealized donations are corrected and publish the budget per the workshop. All in favor.

10) Update on Crown Point generator/transfer switch
Switch is incorrect and sent back.
Harvey motions he will follow up with Mike McCoulou on transfer switch being returned. Kim seconds. All in favor.

11) Update on grants
Funded $4,030 total grant was for $4,615.69. For PPE, hand tools and hose lays.
The department’s cost will be $585.69.

12) (Action) Review Hermanson Easement
Harvey Motion to table for review. Kim seconds. All in favor.

13) (Action) Review/Amend/Approve documents related to jurisdictional boundaries
Review was conducted regarding materials provided by the White Peterson.
Bev read exerts from the documents provided, to include the Cease and Desist, Gem County Fire Protection District No 2 Resolution, Gem County Fire Protection District No 2 General Orders.

In summary:

Accordingly, on behalf of Gem County Fire Protection District No. 2, we hereby demand that Gem State Wildfire Services Inc., together with its officers, directors, members, volunteers, representatives and agents:

1. Immediately cease responding or attempting to respond to fires, wildland fires, emergency incidents, or other emergency calls occurring within the jurisdiction of Gem County Fire Protection District No. 2 unless specifically requested through the established dispatch system, the Incident Commander, or pursuant to an applicable mutual aid or other lawful agreement.
2. Immediately cease representing, through its website, social media, promotional materials, public statements, insignia, or otherwise, that Gem State Wildfire Services Inc. is a fire department or provides public fire protection services within the jurisdiction of Gem County Fire Protection District No. 2 unless and until legally authorized to do so.
3. Remove or revise all website and promotional materials that reasonably imply that Gem State possesses governmental authority to provide emergency fire suppression services within the District.
4. Provide written notice to all officers, directors, members, volunteers, and agents of Gem State Wildfire Services Inc. that they are not authorized to self-dispatch or otherwise respond to emergency incidents occurring within Gem County Fire Protection District No. 2 unless requested through the established Incident Command System.

Harvey read the resolution.

GEM COUNTY FIRE PROTECTION DISTRICT NO. 2
RESOLUTION NO. Op 1-2026

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF GEM COUNTY FIRE PROTECTION DISTRICT NO. 2 ADOPTING A POLICY REGARDING AUTHORIZED EMERGENCY RESPONSE, INCIDENT COMMAND, MUTUAL AID, AND THE PROTECTION OF PUBLIC SAFETY

WHEREAS, Gem County Fire Protection District No. 2 ("District") is a fire protection district organized and existing pursuant to Chapter 14, Title 31, Idaho Code, and is a political subdivision of the State of Idaho; and

WHEREAS, the District is charged by law with providing fire protection and related emergency services within its jurisdictional boundaries; and

WHEREAS, the District is a participating agency to the Boise, Gem and Valley Counties Mutual Assistance Agreement, which establishes procedures governing requests for mutual aid, emergency response, resource accountability, and Incident Command among participating agencies;

WHEREAS, the Mutual Assistance Agreement provides, among other things, that emergency resources are furnished upon request of the Requesting Party, report to the person designated by the Requesting Party, and that all incidents are managed under the National Incident Management System ("NIMS") and the Incident Command System ("ICS"), with the Requesting Party's Incident Commander retaining authority over incident operations unless command is lawfully transferred;

Bev made a motion to adopt the resolution, Harvey second, All in favor.

Bev made a motion to adopt the Fire Chief General Order Number 2026-OP 2. Kim second. All in favor.

Bev makes a motion for the attorneys to send the demand letters. Kim second. All in favor.

Discussion ensued regarding jurisdictional issues. Volunteers fire fighters were advised to contact the Gem County Sheriff's Department if a jurisdictional issue arises.

14) (Action) Review Speedy Quick Fiber agreement (Crown Point)
Bev discussed the lease agreement. Added that travel over private land would not be the responsibility of the lessor. Section 6 correct from lessor to lessee regarding access to highspeed internet. They will retain the option to pay for propane and other expenses tied to the operation the generator.

Discussion ensued regarding what share they would be willing to pay regarding the operation of the site.

In Section 6, remove language "Lessor will be responsible for maintaining and keeping in good working condition equipment used to provide High-Speed Internet Access to the property." Line out and initial it for signature purposes. Bev motion to line out above statement and sign document and send back a hard copy to address provided. Kim seconds. All in favor.

15) (Action) Approve payment for software needed for new computer
Harvey moves to approve the previous purchase of Microsoft Office. Kim second. All in favor.

16) Secretary report
Billing for Valley needs to be reviewed. Patrick will contact Valley Pump regarding one of the bills.
BLM requires an inventory of Crown Point. This will be accomplished by one of the Fire Fighters/volunteers.
Check was reprinted for White Peterson in order to pay an invoice. Check was signed and approved.
LGIP account balance was provided.

Discussion ensued regarding the purchase of the computer/software. Resolution was provided regarding ownership. Will be completed by next meeting.

Harvey motioned to Adjourn. Kim seconds. All in favor, meeting adjourned 10:30 pm.